

Garage termination notice



This form will end your licence agreement if all parts are completed correctly.

Please complete and return this form to the below address (or the address specified in your licence agreement):

L&Q Cray House, 3 Maidstone Road, Sidcup, Kent, DA14 5HU
Or email to centralsupportservices@lqgroup.org.uk

One weeks' written notice of your intention to end your garage agreement is required. The notice should expire on the last day of your weekly rental period or as specified in your garage agreement.

You must pay the garage charges up to the termination date.

I hereby give one weeks' notice to terminate the following garage agreement

Full name of licensee:

Address of premises:

Proposed end date (unless specified in your licence agreement, to end on the last day of your weekly rental period and state 1 week after the date this notice is served or the day on which a complete period of your licence expires next after the end of one week from the date of this notice)

Proposed end date:

I understand that signing this document has the effect of ending my garage licence and all rights thereto. I am signing this document of my own free will and have not been put under any improper pressure.

Licensee's signature:

Print full name:

Date:

Appendix: Garage termination notice - additional information

Please complete the following

Contact telephone:

Address:

Postcode:

Reason for ending garage licence:

You must:

- Continue to pay your garage charges until your licence agreement ends
- Return all keys to your local office by midday on the day your licence agreement ends, or on a date agreed between you and the landlord (if you do not, you may be charged additional rent until the keys are returned)
- Ensure that the premises are left clean, tidy and free from any personal items and/or rubbish. If you do not, you will be charged the cost of any necessary repairs or removal of any items.

The logo consists of the letters 'L&Q' in a bold, black, sans-serif font, positioned on a yellow rectangular background.